Enterprise Agreement Flow Chart

Do I want an Enterprise Agreement?

YES

Go online to http://industry.avocado.org.au/Growers/Notices.aspx

NO

Accept Federal Modern Horticulture Award 2010

Complete the on line application form and make payment

You will receive an email from CCIQ Legal Services notifying you that they have received your application

Within 3 business days, CCIQ Legal Services will contact you with your draft agreement, bargaining and voting instructions.

Once you have provided your employees with the bargaining 'Notification' to their right to be represented, bargaining commences. CCIQ Legal Services will provide the appropriate forms.

Employees must endorse the agreement by voting for it. A vote must not occur until at least 21 days after the day on which they were given notice of their representational rights.

During the 7 day period before voting for the agreement, the employer must ensure employees are given a copy of:

- The agreement
- Any other material incorporated by reference in the agreement (e.g. relevant Award)

The Employer must also notify the employees of:

- The time and place at which the vote will occur
- The voting method that will be used (i.e. the ballot)

The vote is successful when a majority of the employees of the employer, who cast a valid vote endorses the

Provide CCIQ Legal Services with the details of the vote (if successful) and CCIQ Legal Services will lodge the agreement with Fair Work Australia

CCIQ Legal Services will notify you if the Agreement is approved, or if amendments need to be made.